Job Description: Family Nurse Practitioner

Position Title: Family Nurse Practitioner (FNP)
Reports To: Practice Manager
Employment Status: Casual Weekends

Mission Alignment

As a key provider in our family-focused practice, the Nurse Practitioner brings our mission to life by delivering evidence-based, holistic care across the lifespan. This role supports our values of collaboration, empowerment, and clinical excellence.

Primary Responsibilities

70% – Direct Clinical Care

- Deliver comprehensive, evidence-based care for patients with acute and chronic conditions, incorporating current clinical guidelines, patient history, and shared decision-making.
- Perform physical assessments, order and evaluate diagnostic tests, and prescribe treatments in alignment with clinical guidelines—promoting antibiotic stewardship and minimizing unnecessary use.
- Educate patients and families on health, wellness, and preventive care.

15% – Care Coordination & Team Collaboration

- Act as the onsite lead during assigned shifts, ensuring smooth clinical operations, addressing urgent issues, and supporting staff in delivering safe, efficient patient care.
- Collaborate closely with nursing staff to ensure timely completion of patient care tasks, including but not limited to: patient check-in, room turnover and sanitation, and initiating specimen collection and swab processing.
- Consult with specialists and emergency department staff for complex care decisions.
- Coordinate specialist referrals and follow-up care.

10% – Documentation & Compliance

- Maintain accurate records in EMR; ensure compliance with evidence-based clinical protocols.
- Use the clinic-provided CarePilot AI documentation tool as part of charting and patient care, in line with clinic policy (training provided).
- Complete sick visit documentation within 48 hours and well visit documentation within 72 hours.
- Ensure follow-up on Cepheid results pending at the end of the clinic day, including prompt communication with families regarding any positive findings.

5% – Other Duties as Assigned

- Contribute to quality improvement initiatives, staff education, and community outreach.
- Participate in monthly staff meetings:
    - Full/Part Time: 75% yearly attendance required
    - Casual: Read and apply information from monthly staff meeting minutes

This job description is not intended to be an exhaustive list of all duties. Employees may perform other related duties as assigned to meet the ongoing needs of the organization.

Qualifications

- Master's or Doctorate degree in Nursing
- Current Nebraska APRN license and national certification as a Family Nurse Practitioner
- Minimum of 1 year of Nurse Practitioner (NP) work experience required (post-licensure); primary care, pediatric, and/or general urgent care experience preferred
- DEA license and prescriptive authority
- BLS (Basic Life Support) certification required
- Demonstrates excellence in clinical judgment and critical thinking
- Strong interpersonal skills and the ability to work collaboratively within an interdisciplinary team
- Proficient in EMR documentation and regulatory compliance

Physical Requirements

- Ability to stand, walk, and move throughout the clinic to assess and treat patients
- Ability to lift and/or move up to 25–30 pounds occasionally (e.g., equipment, small children)
- Manual dexterity to perform exams, procedures, and documentation efficiently
- Visual and auditory acuity required to assess patients and respond to clinical cues or alarms
- Ability to work under pressure, including handling emergency situations with appropriate clinical response

Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.